

INTERNATIONAL ASSOCIATION OF PANCREATOLOGY (IAP) FOUNDED 1984

CONSTITUTION

Article I. Objectives

1. To promote and encourage the advancement and exchange of knowledge respecting the normal and diseased exocrine and endocrine pancreas by means of regular international meetings.
2. To advance and encourage studies in basic and clinical research in pancreatology by meetings and official publications.
3. To promote public interest in pancreatology.
4. To make known the objectives and activities of the Association by the publication of its activities in all media and the regular publication of its Journal.

Article II. Amendments

The Constitution of the Association shall not be altered without due notice of proposed changes made in writing to the Secretary at least 30 days prior to the regular business meeting. Amendments and changes require the consent of two thirds of the council members and need confirmation by two thirds of the members present at the business meeting.

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Article III. Membership

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1. Personal membership

A personal member is entitled to receive the publications of the Association, to attend its scientific and business meetings, and may vote and hold office in connection with any business of the Association.

Personal members shall pay an annual membership fee, the value of which will be set by the Executive Committee of the Association. A member whose subscription has lapsed for one year will be deemed to have resigned.

2. Corporate Membership

Any institution or corporation with a non-profit or for-profit interest in research of the pancreas and pancreatic disorders can apply for corporate membership in the IAP. At the suggestion of an Executive Committee Member the IAP Council decides on

acceptance or rejection of corporate membership with simple majority of the council members present at the Council Meeting. The Executive Committee can introduce different levels of Corporate Membership such as Platinum, Gold or Silver corporate Memberships and can set different membership fees to be negotiated with potential corporate members. Ideally Corporate Memberships should be negotiated for five year periods.

3. Honorary membership

At the suggestion of any IAP member the Executive Committee can propose distinguished pancreatologist for honorary IAP membership. The IAP council votes on acceptance or rejection of the proposal with simple majority. A person honoured in this way should have a distinguished research record in Pancreatology and should have shown continued support for the Association. Honorary members are exempt from paying IAP membership fee.

4. Proposal for membership

Any person with a research interest in the pancreas can apply for IAP membership to the IAP secretary. The Executive Committee can reject a membership application if it has serious concerns about a potential member's suitability or past medical or scientific conduct.

Article IV. Meetings

The time and place of the Association's meetings shall be determined by the Council. The IAP will normally meet every second year. The main meeting will include the Business Meeting, for which papers will be pre-circulated by the Secretary. The language of the Association is English.

The biannual IAP meetings are publicly announced and participation in the scientific part of the meetings is open to non-members upon registration and payment of a registration fee.

Article V. Governance

1. The Council

The Council shall comprise twenty appointed representatives whose activities are wholly or largely devoted to the study of the pancreas. Distribution by geography and discipline is desirable. The term of office shall be four years, renewable once. Appointment shall be recommended by the Executive Committee and approved by the Council. The Council shall meet at least annually and from time to time as determined by the Executive Committee to determine policy.

2. Executive Committee

The day to day running of the Association shall be in the hands of the Executive Committee. This will comprise the President, the President-Elect, the past President, the Secretary, and the Treasurer. The Executive Committee has powers to co-opt

any other members of the Council or of the Association as it sees fit. The Executive Committee is free to convene between Council Meetings..

3. Officers of the Association

- i. **The President:** The President will succeed to office after serving as President-Elect. The President will serve for two years and will be eligible for re-election but not for consecutive terms. The term of office ends with the end of the biannual scientific meeting.
- ii. **The President-Elect:** The President-Elect will be elected by the membership at the Business Meeting on the nomination of the Council and will normally succeed the President. The President-Elect will assume the duties of the President in his absence.
- iii. **The Secretary:** The Secretary will be elected by the membership at the Business Meeting on the nomination of the Council. The Secretary will normally serve for four years but will be eligible for re-election. The Secretary will summon all meetings of the Association, be responsible on behalf of the Council for all its arrangements and will keep minutes of the proceedings of the Association, its Council and any committee of which he is ex-officio member. A new Secretary should be elected two years prior to holding office wherever possible.
- iv. **The Treasurer:** The Treasurer will be elected by the membership at the Business Meeting on the nomination of the Council. The Treasurer will serve for four years but will be eligible for re-election. The Treasurer will collect the subscriptions of the Association and will submit an audited statement of the Association's accounts at each Business Meeting. The value of the subscription shall be determined from time to time at the Business Meeting.
- v. **The Past President:** The Past President will remain a member of the Council and Executive Committee for two years.
- vi. **The Editor of Pancreatology:** The Editor will be a member of the Council and will serve for the term of his editorship. The Editor will be nominated by the Council. In agreement with the Publisher the Editor will serve for an initial period of five years. At the proposal of the Executive Committee or the Publisher the Editor's term of office can be extended for up to three years.

Article VI. Duties of the Council

The Council through its Executive Committee will determine the activities of the Association.

1. It will meet at least annually and will have the authority to determine such additional rules and regulations as necessary to implement the goals of the Association.

CONSTITUTION OF THE INTERNATIONAL ASSOCIATION OF PANCREATOLOGY

2. It will propose additions, alterations or amendments to the Constitution, none of which shall be carried out unless approved by two thirds of the membership, present at the Business Meeting. A 30-day-notice to members will be necessary to change the constitution.
3. The Council has the duty to authorize the application of any funds for purposes deemed necessary for the furtherance of the Association's activities.
4. The Council will nominate members for office. Nominations shall be voted upon at the Business Meeting. When an office becomes vacant, nominations for a replacement shall be solicited from council members and the membership. Nominations shall be in writing to the secretary.
5. The Council will determine the educational activities of the Association through its Research and Educational Subcommittee. As funds become available, the Council will propose awards for specific projects.
6. The content and nature of the main meetings of the Association are the responsibility of the Council. When IAP meetings are held in association or partnership with other societies (e.g. APA, EPC, JPS) the president of that partner society shall be co-opted to the Council and the Executive Committee for the purpose of arrangements of the main meeting.
7. The Council is empowered to establish committees, working parties, and to co-opt such members as shall be necessary from time to time. Intentions of this nature must be communicated to the membership at the Business Meeting.
8. Three standing committees are to be established:
 - i. Research and Education Committee whose brief is to develop areas for cooperative international activities. It shall comprise Chairman and five members, preferably including representatives from North and South America, Europe, Africa and Asian Pacific countries. The Chairman shall be nominated for two years and be available for reappointment. The Chairman may appoint a Co-Chairman and members of his committee with the approval of the Council.
 - ii. A Program Committee, which is responsible for the scheduling of the scientific activities and exhibits for the meetings of the Association. This committee will select sessions, papers, posters and exhibits for presentation. The Program Committee shall include a Chairman and Co-Chairman and at least five members, including a Local Chairman. The President, Secretary, Editor and Treasurer will be members of this committee, ex-officio. The Co-Chairman shall normally succeed the Chairman.
 - iii. The Publication Committee, will comprise the Editor of the Journal, who shall serve as Chairman, the President, the President-Elect, the Secretary and the Treasurer.

Article VII. Finance

The funds of the Association are to be used exclusively for the purpose and goals stated initially. The Association shall maintain such banking account or accounts as are needed and into which all moneys for the time being belonging to the Association shall be paid. Cheques may be signed by such persons as the governing body shall, from time to time, authorize. The Treasurer must keep written records of income and expenditure and must present a balance sheet to the membership annually.

Article VIII. Dissolution of the Association

Dissolution of the Association may occur if the resolution is supported by not less than three quarters of the members of the Association and voting by ballot for this purpose. Any remaining funds should be devoted to appropriate scientific organizations.